



## STATE OF HAWAII

**Enhanced 911 Board Meeting  
(Combined Meeting)  
Kalanimoku Bldg., Room 132 (DLNR Board Room)  
1151 Punchbowl St., Honolulu  
Thursday, March 10, 2016  
10:00 am - 12:00 pm**

**Board members present:** Paul Ferreira (Chair), Mark Begley, Thalia Burns, Lisa Hadaka, Roy Irei, John Jakubczak, Steven Schutte, Mark Wong, Arnold Kishi (CIO Designee), Kiman Wong, Ryan Freitas, Dean Rickard and Jeff Riewer.

**Board members absent:** None.

**Staff members present:** Courtney Tagupa, Kerry Yoneshige, Audrey Hidano and Stella Kam.

**Guests:** Bonnie Young (MPD - Molokai), Antonio Ramirez (Akimeka), Davlynn Racadio (MPD), Marshall Kanehailua (HiPD), Gary Lum (HFD), Travis Ing (HiPD), Diana Chun (ESD), Eleni Papakiristis (HT), Clement Chan (DIT), Melodey Lewellen (HPD), Ah Lan Leong (HPD), Allan Nagata (HPD), Wayne Hiras (Consultant), Rob Gausepohl (KPD), Ben Morgan (HT), Eric Butler (Pictometry), Dave Peck (Pictometry), Mark Begley (KPD), Ken Peters (Tyler Technologies) and Kenison Tejada (APCO NENA Pacific Chapter).

### **Meeting Minutes**

#### **I. Call to Order, Public Notice, Quorum**

- a. The meeting was called to order at 11:49 am by Board Chair Paul Ferreira.
- b. Public notice was issued.
- c. Quorum was present for all Committees and the Board.

#### **II. Public testimony on all agenda items**

- a. The Board Chair asked if anyone who wishes to provide testimony on any agenda item to please come forward. No one came forward to testify.

#### **III. Introductions**

- a. Introductions were made by everyone present at the request of the Board Chair.

#### **IV. Review and Approval of Last Month's Meeting Minutes**

- a. Ms. Thalia Burns motioned to approve the February 2016 meeting minutes with the recommended amendments on pages two and three. The motion was seconded and approved by voice vote by all Board

members present.

## **V. Committee Updates by Committee Chairs**

### **a. Communications Committee – Steven Schutte**

#### **i. 2016 Legislative Investigative Committee update–Paul Ferreira**

1. The Committee Chair acknowledged that there were no updates to what was presented at the Joint Committee meeting.

#### **ii. NENA 911 Goes to Washington recap.**

1. The Committee Chair acknowledged that there were no updates to what was presented at the Joint Committee meeting.

#### **iii. Others.**

1. The Committee Chair acknowledged there were no updates.

### **b. Technical Committee – Thalia Burns**

#### **i. Investigative Regulatory Committee – Marshall Kanehailua**

1. The Committee Chair acknowledged that there were no updates to what was presented at the Joint Committee meeting.

#### **ii. FCC update**

1. The Committee Chair acknowledged that there were no updates to what was presented at the Joint Committee meeting.

#### **iii. Text-to-911 update**

1. The Committee Chair acknowledged that there were no updates to what was presented at the Joint Committee meeting.

#### **iv. Others**

1. The Committee Chair acknowledged there were no updates.

### **c. Finance Committee – Kiman Wong**

#### **i. Review of Monthly Cash Flow & Budget Financial reports.**

1. The Committee Chair acknowledged that there were no updates to what was presented at the Joint Committee meeting.

#### **ii. Others.**

1. The Committee Chair acknowledged there were no updates.

## **VI. PSAP Status Updates**

### **a. Kauai – Mark Begley**

1. The PSAP representative acknowledged that there were no updates to what was presented at the Joint Committee meeting.

### **b. Oahu – Allan Nagata**

1. The PSAP representative acknowledged that there were no updates to what was presented at the Joint Committee meeting.

### **c. Molokai – Dean Rickard**

1. The PSAP representative acknowledged that there were no updates to what was presented at the Joint Committee meeting.

### **d. Maui – John Jakubczak**

1. The PSAP representative acknowledged that there were no updates to what was presented at the Joint Committee meeting.

### **e. Hawaii – Paul Ferreira**

1. The PSAP representative acknowledged that there were no updates to what was presented at the Joint Committee meeting.

Note: Oahu - HFD Battalion Chief Gary Lum (PSAP representative) stated there was no further update to what was presented at the Joint Committee meeting.

### **Announcements:**

Ms. Thalia Burns announced that April 10-16, 2016 has been reserved for National Public Safety Telecommunicators Week. Governor Ige will be holding a ceremony and signing a proclamation that recognizes the dedicated and diligent efforts of telecommunications staff at the PSAPs. After the April 12, 2016 Board meeting, everyone is invited to be in attendance at the Ceremonial Room at the Capitol Building at 1:00 pm. Ms. Burns requested those who will be in attendance to please send her your name and position titles as soon as possible to relay to the Governor. She did send a tentative list, but needs to finalize the list one week prior to the meeting. There is a maximum capacity of 50 individuals.

## **VII. Executive Director's Report**

### **a. The ED will provide updates on the following items:**

#### **i. Website timeline of human interest success stories update.**

1. The Administrative Services Assistant provided an update that the human interest success stories update is complete based on the information that was provided by the PSAPs and thanks everyone for their cooperation. If any PSAP or individual would like to provide us with articles or press releases, we can continue

to update the website. The ASA will continue to monitor the press and if any articles mention success stories, we will continue to post them to the agency website. The ASA also provided an update on the federal appropriations regarding information that Ms. Davlynn Racadio had passed on to the Executive Director from the 911 Goes to Washington conference. The deadline to apply for Federal appropriations was on March 4, 2016. We have been in contact with Senator Hirono's office to confirm if this is something we are eligible to apply for, since we have not come across any state receiving Federal appropriations specifically for 911. They requested that Congressional Research review this and will let us know once they have a definitive answer. Senator Hirono's office stated if we are indeed eligible to apply, they would work with us to try and make a request for funds after the deadline. The ASA also mentioned that if this is something we are eligible for, we need to ensure this does not disqualify us from applying for the Next Generation 911 grants that have been earmarked in the 2017 President's Budget. The Executive Director stated that the application process for the NG911 grant is very straightforward and we should receive information later this year regarding the timeline and information required in order to apply. Based on the 2009 grant allocations, we anticipate around \$1 million earmarked for Hawaii. The Executive Director confirmed that the Board has the responsibility to apply for the grant and not each PSAP.

**ii. FY2017-21 Strategic Budget Planning**

1. The Executive Director will be issuing the forms and directions towards the middle of next week regarding items for the strategic budget plan. He hopes the PSAPs are able to complete the forms and submit them before the next Board meeting. He will review the forms and set up a meeting after the May Board meeting to discuss each one of their inputs and its total impact on the Board. Please keep in mind that for 2017, the funds have already been committed. Unless items that have been previously committed are not used, there is not much we can do to add new items for 2017.

**VIII. Items for Discussion, Consideration and Action**

a. 911 Timeline update.

- i. The Board Chair requested that the PSAPs report any timeline updates to be posted on the 911 website to the Executive Director.

b. Request for Approval:

- i. **NENA/NASNA Conferences, Indianapolis, IN, June 10-16, 2016.**

1. Executive Director (1) - \$3,300.
2. HPD (2) - \$7,000.
3. MPD (2) - \$7,000.
4. KPD (3) - \$10,500.
5. Board member (1) - \$3,500.

1. Mr. Roy Irei made a motion to approve all of the items listed above which also includes the two requests forwarded by the Finance Committee for two personnel from HiPD to attend the NENA conference at a total cost of \$7,000 and for the additional \$400 cost for the Executive Director's conferences. The motion was seconded and approved by voice vote by all Board members present.

c. Others

- i. The Board Chair stated that he was notified by Mr. Kerry Yoneshige that the meeting with the Chair of Consumer Protection and Commerce, Representative Angus McKelvey, has requested that the meeting time be changed from 3:30 pm to 2:30 pm today. The meeting is open to anyone who would like to attend.

## **IX. Announcements**

a. Future meeting dates (10am – 12noon).

- i. **Tuesday**, April 12, 2016 (Combined meeting)
- ii. Thursday, May 12, 2016 (Combined meeting)  
**(Note: Meeting Time and Location TBA)**
- iii. Thursday, June 9, 2016 (Combined meeting)
- iv. Thursday, July 14, 2016 (Combined meeting)

## **X. Executive Session: HRS 92-5(a)(2) Review of performance evaluation for Executive Director.**

- i. The Board Chair announced that an executive session is necessary to discuss the review of the Executive Director's performance evaluation. Ms. Thalia Burns made a motion to move into an executive session. The motion was seconded and approved by voice vote by all Board members present.

## **XI. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.**

- i. The Board Chair asked if there was anyone who wishes to comment on issues not on the agenda for consideration for the agenda at the next board meeting to please come forward. No one came forward.

## **XII. Adjournment**

- i. Mr. Roy Irei motioned to adjourn the meeting. The motion was seconded and approved by voice vote by all Board members present. The meeting was adjourned at 12:22 pm.